

# Welcome to Ulriken643's B2B portal.

Here you will find the necessary information.

## FAQ Tour operator portal English

How to register in the Tour operator portal?

You create a profile and register the company in the portal. Several from the same company can be registered with their own email address linked to the same company.

**ULRIKEN**<sup>643</sup> EN Thomas Test (Test Ltd.)

## Tour operator portal

Tickets Orders **Account**

### Company information

Avtale	10% discount
Name	Test Ltd.
Tax identifier	12345678
E-mail	support@example.com
Account no.	#12345
Address	Test Rd. 1 1234, Test Norway

[Edit company information](#)

### Users

Name	E-mail	Rolle	Registered	Actions
Thomas Test (you)	thomas@example.com	Administrator	01/09/2024	<a href="#">Remove</a>
Olav Test	olav@example.com	Administrator	02/21/2023	<a href="#">Remove</a>

[+ Add user](#)

### Payment methods

Name	Expires	Added by	Shared with company	Actions
Visa 492500*****0004	01/31/2025	Thomas Test	Nei	<a href="#">Edit</a> <a href="#">Delete</a>

[+ Add new payment method](#)

## Receipt for orders in the portal?

- Receipt for purchase is sent to the email address registered in the portal
- You can choose between a receipt with or without information about the prices

### Receipt #12345



fpuPwS

#### Customer

Name	Test Ltd.
Reference	test
Pickup code	fpuPwS
Address	Tax ID 12345678 Test Rd. 1 1234, Test Norway

#### Products

Product	QTY	Price
Round trip adult Travel date: 01/19/2024	2	NOK 711.00
<b>Subtotal</b>		<b>NOK 634.82</b>
<b>Tax</b>		<b>NOK 76.18</b>
<b>Total</b>		<b>NOK 711.00</b>

### Total amount: 711.00

Will be paid with CT

Thank you for your purchase. Your tickets can be pickup up in our ticket veding machine by scanning the QR code attached to this receipt.

## How do we get the tickets?

- When booking, the tour operator receives a QR code/collection code on the tickets.
- The QR code are scanned in the ticket machines at the lower station, and the tickets are printed.



## Free tickets

- For 10 - 26 travelers you get 1 free ticket
- For 26-50 travelers you get 1 free ticket (2 in total for 50 travelers)

## Payment for tickets in the portal

Ulriken only accepts advance payment by credit card for groups.

If, for special reasons, an invoice must be assessed, we still need one credit card to be entered to create a profile - and then send an email to siri.ann@ulriken643.no

for a request. The request will be answered by email

### Payment method

Account / Visa 492500\*\*\*\*\*0004

Card name

E.g. "Company credit card"

Shared with the company

✓ Save

✗ Cancel




Payment method was added

### The customer enters a payment card when registering in the portal.

- You can choose if all of them who have registered from the same company, have access to the payment card, or if only one person from each company can use it. You choose a solution in the portal. If the login to the portal is shared with everyone who is registered from the same company, so everyone can use the same payment card.



### Payment methods

Name	Expires	Added by	Shared with company	Actions
 Visa 492500*****0004	01/31/2025	Thomas Alrek	Nei	 Edit  Delete

+ Add new payment method

- Tickets that have been booked will be charged 48 hours before arrival. Have you ordered tickets for 10 May, the credit card will be charged on 7 May at 23:59
- Tickets canceled after 48 hours will be charged to the credit card registered to the portal

### Change the number of people?

- The number of people can be changed in the portal up to 48 hours before arrival.
- The number of travelers in the group can be adjusted up and down.
- The order can be canceled free of charge up to 48 hours before arrival

**ULRIKEN** 643 EN ▾ Thomas Test (Test Ltd.) ▾

## Tour operator portal

Tickets **Orders** Account

Order no.	Status	Pickup code	Reference	Ordered at	Travel date	Payment method	Actions
<a href="#">#21246</a>	Pending	OIYJVB	test	01/19/2024 at 12:00 am	02/09/2024	Faktura	Actions ▾ <ul style="list-style-type: none"> <li>Edit</li> <li>Cancel</li> <li>Download receipt</li> </ul>

### Change information in the profile in the portal?

- Customers can change information in the portal such as e-mail address and phone number.
- Enter the portal, click on your company at the top right, go to "edit profile"




## General:

- We recommend that the order is made as close to the arrival date as possible, because we experience that the number often changes right up until departure
- Ulriken is never fully booked - there is always room for everyone who wants to travel
- We run every 5-10 minutes – and the cable car have a capacity of 51 person.

## Change payment card:

- Go to your account and change payment method

### Payment methods

Name	Expires	Added by	Shared with company	Actions
 Visa 492500*****0004	01/31/2025	Thomas Alrek	Nei	 Edit  Delete

[+ Add new payment method](#)

## Checkout



Your reference

Your reference, e.g. "Cruise, Summer"

Betalingsmetode

No payment methods

Send kopi av kvittering til

support@apility.no

I agree to the [terms for this purchase](#)

[+ Add new payment method](#)

**Continue**